

*** EMPLOYMENT OPPORTUNITY ***



UNITED STATES DISTRICT COURT EASTERN DISTRICT OF ARKANSAS

Position Title:	Term Law Clerk to a District Judge
Location:	Little Rock Office - Announcement #18-J06
Closing Date:	Open Until Filled
Starting Salary/Range:	JSP Grade 11/1 to 14/10 (\$61,218 - \$134,038)* <i>*depending on qualifications and experience</i>
Tour of Duty:	Full-time, Term Appointment

Position: The United States District Court for the Eastern District of Arkansas has a position open for a law clerk to a United States District Judge. A law clerk to a U. S. District Judge performs substantive review, research and writing and is responsible for preparing orders, drafting opinions and making recommendations to the Judge addressing a variety of topics in both civil and criminal litigation. There is daily interaction with the Judge concerning legal and court-related issues. Appointment longevity is determined at the discretion of the Judge.

Qualifications: To qualify for the position of law clerk a person must be a graduate of an accredited law school, have excellent academic credits, possess superior legal research and writing skills, and be proficient in computer-assisted research, Windows, and word processing. Bar membership and federal litigation experience are preferred, as well as experience on the editorial board of law review, moot court and/or publication in a law review journal.

To apply, submit law school transcript, writing sample, and resume, including education, experience and references to:

**Clerk, United States District Court (#18-J06)
600 West Capitol, Room A-149
Little Rock, AR 72201-3325**

Only the most qualified applicants will be interviewed. This position is subject to mandatory EFT participation for payment of net pay. Must be a U.S. Citizen or permanent resident seeking citizenship. The selected candidate must successfully complete an FBI and local background check as a condition of employment.

**** The Court is an Equal Opportunity Employer ****